



LOAN APPLICATION

Before completing this application, be sure to obtain the following documents for inclusion. All documents and all parts of the application must be completed

1. Number of giving units for the current year and preceding three years.
2. Average weekly offerings for the current year and preceding three years.
3. Balance sheet for current year and preceding three years.
4. Income and expense statements for the current year and preceding three years.
5. If requesting a re-finance, include original loan contract and current loan statement.
6. Current court filing of trustees.
7. Current year insurance company certificate of insurance valuation.
8. Copy of city/county property tax assessment.
9. Legal description of property/current survey of the property
10. Brief history of the church.
11. Minutes of church council/charge conference showing loan amount has been approved.
12. Pastor consent form.
13. District superintendent consent form.
14. Copy of proposed work order, contract, and name and telephone of contractor *(if applying for a construction loan)*

Loan requested:	Refinance	Construction	Capital Improvement	Property Acquisition
Amount requesting:	\$ _____	Date needed:	_____	Collateral value: \$ _____

Church mission statement: _____

How this loan supports the church's mission statement: _____

CHURCH INFORMATION

Name: _____ District: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Pastor's name: _____ Phone: _____

District Superintendent name: _____ Phone: _____

CONTACTS

Title	Name	Phone	Email
Chairman, Board of Trustees:	_____	_____	_____
Secretary., Board of Trustees:	_____	_____	_____
Sec., Charge/Church Conference:	_____	_____	_____
Chairman, Finance Committee:	_____	_____	_____
Financial Secretary:	_____	_____	_____
Business Administrator:	_____	_____	_____

DevCo use only

Date received:	_____	Received by:	_____
----------------	-------	--------------	-------



LOAN REPAYMENT PLAN

Payment Plan: Current Capital Campaign Future Capital Campaign Monthly Payments

INVESTMENTS

Does the church have investments with: Virginia United Methodist Foundation Virginia United Methodist Development Co.

APPORTIONMENTS

Are the last 3 years of apportionments paid in full? Yes No (if no, please explain)

YEARLY ACTUALS

	Current year	Last year	Previous year	Previous year
Regular income:				
Special income:				
Operating expenses:				
Annual debt:				
Total debt:				
Operating cash balance:				
Other cash balance:				
Church complex value:				
Other assets value:				
Apportionments:				
Percent paid:				
Membership:				
Average worship attendance:				
Average Sunday School attendance:				
Full-time staff:				

REQUIRED SIGNATURES

Printed title & name of submitter

Signature of submitter

Date

Printed name of Finance Chair

Signature of Finance Chair

Date

DevCo use only

Date received: Received by: