

**CONSTRUCTION LOAN DRAW REQUEST**

*Please PRINT and include ALL requested information. A Construction Loan Draw Request is required for EACH payment requested. A copy of the vendor's invoice is required to validate the request. Requests are processed every Thursday. Allow 3 business days for payment. All payments are distributed by Electronic Funds Transfer (EFT) only. Include an EFT form with this request.*

**BORROWER INFORMATION**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**PAYEE INFORMATION**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**PAYMENT INFORMATION**

**Amount due:** \$ \_\_\_\_\_ Include EFT form available at: <https://vaumdevco.org/forms/>

**Purpose for payment:** \_\_\_\_\_

\_\_\_\_\_

**SIGNATURES**

<b>Printed name of requestor</b>	<b>Signature</b>	<b>Date</b>
Randolph R Shelton		
VAUMDevCo Vice President	<b>Signature</b>	<b>Date</b>
VAUMDevCo Accountant	<b>Signature</b>	<b>Date</b>

<i>Foundation/DevCo use only</i>			
<b>Date received:</b>		<b>Received by:</b>	